

MADRASAH IHYAA ID-DEEN OFFICIAL DOCUMENT:

RULES AND REGULATIONS FOR BOYS

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ADMINISTRATION

1. Admission to the Madrasah is at the sole and absolute discretion of the Shuraa. The Shuraa shall not be obliged to give any reason for refusal of admission.
2. The moral and practical life of the students, being the responsibility of the Shuraa and the Madrasah, has the full right to command and instruct, and to otherwise enforce discipline. Disobeying these instructions is regarded as a serious offence.
3. All valuable items should be deposited in the office. Students should not keep any valuable items with them and are themselves responsible for all their possessions. The Madrasah will not be liable for any loss of valuables.
4. Students must adhere to the timetable of the Madrasah strictly with regards to time and place. No student may remain absent from class or mutaala'ah (studying) or student programmes without a valid reason. Time that is missed during the week may be covered up on Saturday mornings. Students may also be detained during the above-mentioned times should they fail to complete their daily and or weekly quota of work.
5. The Shuraa, Asaatithah and the officials of the Madrasah have the full right to check on the students, their presence, their activities and go through their personal effects.
6. Every applicant will be thoroughly tested prior to admission to ascertain as to whether the learner has the requirements to be admitted into the Haafith Class. Otherwise, a preliminary or preparatory course would have to be completed prior to beginning the Haafith course.
7. Parents/Guardians should note that there is no specific period to complete the Haafith course. Becoming a Haafith is a very personal achievement. Results depend largely upon the dedication of the individual, Taufeeq from Allah, and His divine assistance. The Ustaath is only a guide/facilitator. The participation of the parent is absolutely vital in this achievement.
8. We highly recommend that parents meet the class Ustaath regularly as a matter of priority. At least once a week is ideal, in order for the Ustaath, parent and student to be on the same page.
9. New students may be given a three/four month trial period. In the event that the Shuraa of the Madrasah decides that a student cannot cope with the

objectives/criterion of the Madrasah, then the parents/guardians will be met to discuss alternative options. A student's time is valuable and it is not fair to waste his time in an environment uncondusive to him.

10. Parents/Guardians are requested to ensure that students do not stay absent. In the event of planned absenteeism, we humbly request the matter be discussed with us prior, in order to create a schedule during the period of absenteeism, to prevent loss of work.

MADRASAH

11. Students must safeguard the property (buildings, furniture, etc.) of the Madrasah. Students will be liable for any damage caused wilfully or because of negligence. Such damage to Madrasah will be deemed as a serious offence.
12. Students must be thrifty in the use of water and electricity. Deliberate wastage will not be tolerated and is viewed seriously.

SENIORS

13. Bad behaviour in any and every form, violating the laws of Sharee'ah and being disrespectful to any Ustaath, Nazim (supervisor) or any worker of the Madrasah will result in disciplinary action, especially behaviour of such a nature that brings the Madrasah into disrepute. Speaking rudely or harshly, refusing to obey a legitimate instruction and being obstinate will also be, inter-alia, regarded as disrespect. The definition of bad behaviour will be at the discretion of the Shuraa and the guidelines of Sharee'ah.
14. Any Ustaath experiencing a problem with a student, whether such problems pertain to teaching or behaviour, will refer the matter to the Shuraa. The decision of the Shuraa will be final and binding on the students.

ONE'S SELF

15. Students are prohibited from using, possessing, and or trading in any impermissible or doubtful substances, irrespective of whether it is physical, electronic or virtual. If the student is found guilty of any of the above he will be dealt with most severely. Also, Students may not bring any radios, televisions, games, cell phones, tablets, guns, dangerous weapons, un-Islamic literature, magazines and novels onto the premises of the Madrasah. If any of the above is found on students it will be confiscated.
16. Students will only be allowed to carry a cellphone on their person after prior discussion with the Shuraa, and completing a request form.
17. Students should not have any contact of any sort, via any media platform, with any females except their mothers, sisters, etc. (i.e. of whom they are mahrams only).
18. Students may not miss any examinations without a valid reason. Failure to write any examination will be regarded as a serious offence whereupon the student may be suspended or other disciplinary action taken. Supplementary examinations must be given by students who fail to participate in any examination for whatever reason. Copying during the examinations or using any fraudulent means is a punishable offence.

ATTIRE

- Kurtas: White only: no shirt collars or cuffs. Length must be below the knees and above the ankles
- Trousers: White Kurta trousers only. No other styles will be allowed. Both Kutras and trousers should be well above the ankles.
- Headgear: White only. Students are encouraged to wear 'Emaamah/Turban also.
- Footwear: Students are encouraged to wear simple socks and shoes/sandals. Un-islamc colours and styles must be avoided.
- Warmwear: Only simple jackets, jerseys, scarves and caps are allowed. Un-islamc colours and styles must be avoided.
- Moustache: Should be regularly cut and removed completely.

- Hair: Must be one length. Long hair/zulfa may be allowed on the basis of a full beard, the wearing of 'Emamah, at the discretion of the Shuraa.
- T-shirts: Only plain white is allowed. No prints or logos etc.
No un-Islamic/western style attire will be allowed, and jewellery will not be tolerated. Any clothing bearing logos/slogans will not be allowed.

Any rule contained herein may be changed or varied at any time. Such changes variations will also be binding upon students. Likewise any additional rules, which may become available later, will also be binding upon all students. A student may obtain a copy of the disciplinary code at any time from the Shuraa.